

PROGRESS PAYMENT ADMINISTRATIVE RECORD					1. TYPE OF ACTION <input type="checkbox"/> INITIAL <input type="checkbox"/> REVIEW AND EVALUATION	
SECTION A - (To be completed by ACO for both initial and Review & Evaluation type actions)						
2. NAME OF CONTRACTOR			3. CONTRACT NUMBER		4. CONTRACT REVIEW DATE	
			5. CONTRACT PRICE	5a. THRU MOD. NO.	6. PROGRESS PAYMENT REQUEST NUMBER	
ITEM			YES	NO	ITEM	
7. IS CONTRACTOR'S ACCOUNTING SYSTEM ADEQUATE FOR PROPER ADMINISTRATION OF PROGRESS PAYMENTS (FAR 32.503-3)?					9. DOES CONTRACT REQUIRE FIRST ARTICLE APPROVAL (FAR 52.209-3 AND FAR 52.209-4)?	
8. DO PROGRESS PAYMENTS AND LIQUIDATION RATES IN CONTRACT CONFORM TO FAR 32.501 -1 AND FAR 32.503-9?					10a. HAVE FIRST ARTICLE LIMITATIONS BEEN ESTABLISHED?	
					10b. FIRST ARTICLE LIMITATION AMOUNT:	
SECTION B - (To be completed by ACO for initial type action only)						
11. CONTRACTOR CATEGORIZATION EVALUATION FACTORS		RATING			REASON	SOURCE OF INFORMATION
		SATIS-FACTORY	UNSATIS-FACTORY	UNKNOWN		
EXPERIENCE (Enter 1)						
PERFORMANCE RECORD (Enter 1)						
RELIABILITY (Enter 1)						
QUALITY OF MANAGEMENT (Enter 1)						
FINANCIAL STRENGTH (Enter 2)						
ADEQUACY OF ACCOUNTING SYSTEM AND CONTROLS (Enter 2)						
NUMERICAL TOTALS						
12. CATEGORY CODE <input type="checkbox"/> CATEGORY I (8 Satisfactories) <input type="checkbox"/> CATEGORY II (7 - 5 Satisfactories) <input type="checkbox"/> CATEGORY III (4 - 0 Satisfactories)					13 ACO SIGNATURE AND DATE	
SECTION C - (To be completed by ACO for Review and Evaluation type action only)						
14. REVIEW AND EVALUATION REASON ("X" the item which best represents the reason for requesting a review and evaluation) <input type="checkbox"/> a. Periodic Review <input type="checkbox"/> b. Contractor failure to comply with material requirement on contract <input type="checkbox"/> c. Contractor failure to make progress <input type="checkbox"/> d. Contractor financial condition unsatisfactory <input type="checkbox"/> e. Inventory allocated to contract substantially exceeds reasonable requirements <input type="checkbox"/> f. Contractor is delinquent in the payment of cost of performance of the contract in the ordinary course of business <input type="checkbox"/> g. MOCAS generated <input type="checkbox"/> h. Contractor has failed to make progress so unliquidated progress payments exceed fair value of work done on undelivered portion of contract <input type="checkbox"/> i. Contractor realizing less profit than estimated profit used to establish alternate liquidation percentage <input type="checkbox"/> j. Other (Specify):						
15. CATEGORY CODE (Obtain from Item 12 of initial action record)				16. ACO SIGNATURE AND DATE (After signing, forward to Financial Services)		
SECTION D - (For Financial Services Use Only. Complete and return to ACO)						
17. CONTRACTOR'S PERFORMANCE AND FINANCIAL CONDITION						
a. FINANCIAL SERVICES:		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY	b. PRODUCTION: <input type="checkbox"/> SATISFACTORY <input type="checkbox"/> UNSATISFACTORY		
c. EXPENDITURE (%)		d. PHYSICAL COMPLETION(%)		e. EVALUATOR'S SIGNATURE AND DATE		
SECTION E - (To be completed by ACO after Section D is completed by Financial Services)						
18. ACO DETERMINATION/DECISION ("X" the item which best describes the determination) <input type="checkbox"/> a. RECLASSIFY CONTRACT <input type="checkbox"/> b. REDUCE PAYMENTS <input type="checkbox"/> c. SUSPEND PAYMENTS <input type="checkbox"/> d. NO CHANGE IN CONTRACT STATUS REQUIRED					19. REVIEW COMPLETED (Signature and date)	
SECTION F - REMARKS (Continue on reverse side if necessary)						